

COVID-19 – Decision Tree November 14, 2022

Employee information is protected by Privacy Act laws and as such must be restricted to only those identified in this document.

Employee status:

USPS is informed of COVID-19 positive employee

Employee has been informed of exposure to COVID-19 positive individual?

CDC or Public Health notification

Other notification

Notify

- District or Area OHNA
- District HR Manager

Notify

- District or Area OHNA
- District HR Manager

Do you have a federal agency within your facility?

No

Yes

District or Area OHNA communicates findings with respective agencies' medical personnel

Inform

- National HR
- National Occupational Health and Medical Services

Confirm

- OHNA verifies positive COVID-19 test

Confirmed

Employee stays home on Annual Leave, Sick Leave or Leave without Pay.

Yes

Notify

- District or Area OHNA; *then*
- District or Area OHNA contacts Local Health Department for advice

Inform

- OHNA contacts Local Health Department for advice

Local Health Department or employee's physician advises employee to quarantine

Does employee have symptoms of COVID-19?

No

Yes

Employee stays home on Annual Leave, Sick Leave or Leave without Pay for 5 days.

Employee stays home on Annual Leave, Sick Leave or Leave without Pay until cleared by OHNA.