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CHIEF RETAIL AND DELIVERY OFFICER
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December 30, 2021

SUBJECT: Policy on Wearing of Face Coverings

As a result of the recent rise in COVID-19 related illnesses and the persistent uncertainty with the "Delta" and "Omicron" variants, the Chief Retail and Delivery Office would like to remind all CRDO employees about the Postal Service's current face covering policy, which is reflected in COVID-19 SUT 69. That policy provides as follows:

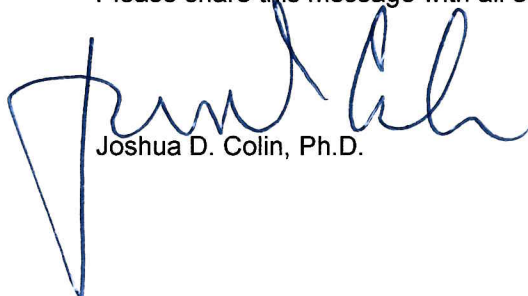
All employees and contractors who interact with the public — regardless of the employee or contractor's vaccination status — must wear face coverings when there is a state, local or tribal directive in place that requires face coverings to be worn.

Additionally, face coverings are required for employees and contractors who do not deal directly with the public and who cannot achieve or maintain social distancing in the workplace, regardless of the employee or contractor's vaccination status. Employees and contractors in administrative office buildings who cannot maintain social distance must likewise wear a face covering regardless of vaccination status. You may request a face covering from your supervisor.

Remember, when wearing masks and face coverings, continuously cover the nose and mouth. Coverings should be secured underneath the chin with a snug fit against the sides of the face. Let's continue to ensure we are doing our best to stay safe.

The Postal Service encourages all employees who wish to get vaccinated to do so. According to the Centers for Disease Control and Prevention, widespread vaccination for COVID-19 is a critical tool to help stop the spread of the virus.

Please share this message with all employees.



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