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OFFICE OF THE PRESIDENT**

LABOR RELATIONS



February 5, 2020

Mr. Mark Dimondstein
President
American Postal Workers
Union, AFL-CIO
1300 L Street, NW
Washington, DC 20005-4128

FAXED

Dear Mark:

As a matter of general interest, required system maintenance of the Human Capital Enterprise System (HCES) is scheduled to occur from Saturday, February 15, at 12:01 a.m. Central Time to Tuesday, February 18, at 6:00 a.m. Central Time.

During this maintenance, the following applications will be inaccessible:

- Job bidding (both web-based and telephonic)
- eCareer
- Employee Self-Service/Managers' Portal (e.g. name and address changes)
- Kiosk services (bidding, address changes, name changes, etc.)
- Employee Health and Safety (EHS)

Please contact Noah Meyers at extension 5024 if you have questions concerning this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "David Mills", written over a circular stamp or mark.

David Mills
A/Manager
Labor Relations Policies and Programs