

United States Postal Service

External Publication for Job Posting 10151493

If this job requires qualification on an examination, the number of applicants who will be invited to take or retake the examination may be limited.

Branch

Legal

Job Posting Period

11/21/2017 - 12/05/2017

Job Title

ATTORNEY

Facility Location

USPS HEADQUARTERS
475 LENFANT PLZ SW
WASHINGTON, DC 20260-0004

Position Information

TITLE: ATTORNEY

GRADE: U - 01

FLSA DESIGNATION: Exempt

OCCUPATION CODE: 0905-4034

NON-SCHEDULED DAYS:

HOURS:

SALARY RANGE: 81,700.00 - 162,200.00 USD Annually

FINANCE NUMBER: 102635

BENEFIT INFORMATION: The salary will be based on previous experience, salary history, and current postal pay policies. We offer excellent benefits including health and life insurance, retirement plan, savings/investment plan with employer contribution, flexible spending, flextime scheduling of core work hours, annual and sick leave.

Functional Purpose

The United States Postal Service (USPS) has the following challenging and exciting employment opportunity for highly motivated and experienced attorneys. The Law Department is seeking to fill a labor law attorney position in the Employment and Labor Law Section at Headquarters.

The successful candidate will provide advice and representation concerning a broad array of labor and employment statutes, regulations, policies and procedures. The successful candidate will represent the Postal Service in collective bargaining and in very large and complex matters before rights arbitrators, interest arbitrators, and in federal courts. Finally, the successful candidate will provide counsel, training and representation for OSHA related matters including OSHA inspections, OSHA complaints and OSHA Sections 11 (c) whistleblower protection complaints.

Come work in an energetic, lively, and collegial atmosphere on a wide range of complex, fast-paced , challenging matters.

DUTIES AND RESPONSIBILITIES

1. Conducts legal research and prepares written material for use in representing the Postal Service and advising postal management officials.
2. Participates in conferences necessary to representing or advising Postal Service officials.
3. Directly advises postal management officials or represents the Postal Service in legal matters involving outside parties.
4. Prepares replies to inquiries from Congress, government agencies, and the public.
5. Prepares opinions, memoranda, decisions, regulations, testimonies, or formal filings in proceedings in which the Postal Service is a party.

SUPERVISION

Manager of unit to which assigned.

The United States Postal Service has the following excellent and challenging employment opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements:

Requirements

1. Ability to prepare pretrial briefs, motions, pleadings, responses and other documents to present the issues independently with little or no direct supervision.
2. Ability to provide legal advice and services with respect to regulations, practices, or other legal matters, and formulate opinions involving the analysis and interpretation of federal, state and local laws.
3. Ability to litigate cases before administrative bodies and federal courts.
4. Ability to communicate orally and in writing to include the ability to negotiate with third parties on behalf of clients and prepare legal documents and presentations.
5. Ability to conduct legal research to gather and interpret information and ensure accuracy of details; using resources such as internal and external documents, archives, electronic databases, and interviews.
6. The three years of required experience must include at least two years of experience practicing complex labor law before arbitrators, administrative agencies or federal courts consisting of work on class actions, collective actions, interest arbitration, rights arbitration or collective bargaining involving large bargaining units OR in the alternative, completion of an Article III federal judicial clerkship.
7. Knowledge of class actions, collective actions, interest arbitration, rights arbitration or collective bargaining involving large bargaining units.
8. EDUCATION REQUIREMENT: To be eligible for the Attorney position, you must possess a Juris Doctor from an American Bar Association accredited law school.
9. SPECIAL CONDITION: Qualified applicants must be a current member in good standing of a state, territory of the United States, District of Columbia or Commonwealth of Puerto Rico Bar Association.
10. EXPERIENCE REQUIREMENT: At least 3 years of experience in legal practice, of which one year of the experience requirement may be met through the completion of a judicial clerkship if completed by the time of hire. The clerkship must be documented in the applicant's resume.

A resume, cover letter, writing sample, and recent transcript are required.

Reimbursement of relocation expenses will NOT be authorized.

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the application, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.